

UNIT 7 LANGUAGE SUMMARY

Verbs

Communication

catch up with
comment
congratulate
contact
criticize
explain
gossip
inform of
keep in touch with
mention
persuade
reply to
report
respond to

Talking about messaging apps

One new arrival explained that the app allowed him to contact his family.

Some immigrants commented that WhatsApp had eased their sense of isolation.

Greenpeace recently reported that use of their stations had increased greatly. Their families persuaded them to buy a smartphone.

Bernard said that he used WhatsApp for everything, for work and pleasure.

Celia stated that she only uses it for meeting friends.

Talking about preferred ways to communicate

We asked them if they preferred to communicate by text or face to face.

We asked them who they thought it was appropriate to text.

We asked them how often they posted to social media.

Maria asked me if I preferred to contact coworkers by email, text, or phone.

I said that I liked to call people. It's much quicker.

Nouns

Online communication

clickbait
geo-tag
hashtag
lifecaster
lurker
meme
newsfeed
podcaster
profile
status update
tag
timeline
trending topic

Recounting a conversation or story

I heard that (David missed the wedding).

Apparently, ...

Someone told me that ...

He was like, "Of course!"

Well, turns out, ...

You'll never believe / guess what happened!

What happened was, ...

The funny / strange thing was, ...

In the end, ...

Getting back on track

As I was saying, ...

Where was I? Oh yeah, ...

What was I saying?

I lost my train of thought!

Glossary

lifeline

Writing emails in formal / informal register

Informal

Very boring meeting!

OK with you???

Speak soon!

Formal

I have a meeting all morning.

Does that time suit you?

Looking forward to speaking with you,

Useful phrases

To me, these images mean ...

I think they represent ...

I think we should ask about ...

So, which social media sites ... ?

My favorite news source is ...

because ...

The results of this survey clearly show ...

From this survey, we can conclude ...

The results don't give us enough information on ...

UNIT 8 LANGUAGE SUMMARY

Nouns

Describing jobs

desk job
dream job
government job
main job
second job

Adjectives

Describing jobs

challenging
freelance
full-time
high-paying
part-time
permanent
stressful
temporary
tiring
tough

Considering jobs

If you saw this ad on your timeline, would you click to find out more?
If you were free to do it, would you apply for this job?
If I was single and didn't have kids and wanted to write a book or something, I might do it.
If I was the resort caretaker, I'd have a lot of free time to do all kinds of snow sports.
If a drone pilot was a high-paying job, I'd pick that one.

Talking about work/life balance

I wish I didn't have to work such long hours.
I wish I had more free time.
I wish I could take some time off next week.
I wish I hadn't promised to work this weekend.
I wish I had gone to a different college.
I wish I could travel / play a musical instrument.
I wish I had studied harder in high school.
I wish I was younger / older.
I wish I could get a different job.

Nouns

Work/Life balance

assignments
busy schedule
chilling out
commitments
downtime
family life
lectures
me time
office hours
seminars
shift
social life
time off

Adjectives

Work/Life balance

always connected
9-to-5

Talking through options

Is there any way you can (get out of it)?
Have you tried (talking to him)?
If I were in your shoes, I'd ...
You might want to ...
Maybe you could ...

Encouraging actions

It can't hurt.
I'd try that if I were you.
It wouldn't hurt to ask.
You've got nothing to lose.

Offering a warning

You don't want to do that!
I wouldn't do that if I were you.
You might not want to do that.
I'd avoid that if I were you.

Insider English

I guess I could. / I guess it wouldn't hurt.
Not for a million dollars!

Referencing others in a comment

Good for you, Tim!
There was one thing in particular that interested me in your conversation.
As Kayla said, it is important to keep up with what's going on in the world.
That's a really interesting question.
You point out that social media makes it easier to keep in contact with friends.
Personally, I think face-to-face contact with people is always better.
I wonder what other people have to say about that!

Useful phrases

If I had to ... , I think I'd ...
I'd really miss ...
If we held it at ... , then people might ...
I think we should / could ...
Why don't we ... ?
What about ... ?
We decided / thought that ...
We chose to ...
We want to / We'd like to ...